

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1
REGULAR COMMISSIONERS MEETING
Monday, February 6th, 2023
Location: Station 2, Loon Lake, WA and Online via Teams

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **PUBLIC COMMENT** – *The purpose of this meeting is to conduct the business of the Fire District. The Board Chair reserves the right to limit public comments if necessary.*
3. **APPROVAL OF AGENDA**
4. **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commissioners of Stevens County Fire Protection District No. 1 for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Fire Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

 - a. Minutes of Regular Meeting – January 17th, 2023
 - b. 2023 Vouchers **EMS #96451-96456 \$14,650.43 and Fire #96457-96484 \$29,433.29**
5. **BVFF**

No Business
6. **CHIEF’S REPORT**

See Attached
7. **UNFINISHED BUSINESS**
 - a. Employee Handbook - Sick Leave accrual language
 - b. 2023-2025 IAFF 4333 Collective Bargaining Agreement – Articles 24, 25, and 27
8. **BUSINESS**
 - a. Approve Arne Beck as a traditional volunteer (1) and Elizabeth Beck as a Tender Operator.
 - b. Old District Office Salvage
 - c. Policy approval
 - i. 501.05 Capital Expenditure Plan
 - ii. 501.08 Donations and Contributions
 - iii. 501.09 Credit Card Accounts
 - iv. 501.10 Food and Beverage Purchasing
 - v. 501.11 Direct Deposit, Direct Pay, Electronic Funds Transfer
 - vi. 502.01 Cost Recovery Procedures
 - vii. 502.02 Contracting for Services
 - viii. 503.01 Voucher Preparation and Approval
 - ix. 505.01 Payroll
 - x. 701.01 Bidding Procurement and Public Works Contracts
 - xi. 701.03 Sale and/or Disposal of Surplus Property or Equipment

- xii. 701.04 Asset Management
- xiii. 701.05 Purchasing
- d. Policy removal
 - i. 407.03 Holidays
 - ii. 407.04 Religious Holidays
 - iii. 407.05 Military Leave
 - iv. 501.04 Authorization of Spending for Repair Funds

ADJOURNMENT