

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1  
REGULAR COMMISSIONERS MEETING

Tuesday, January 19, 2021

Location: Meeting via Whereby

**CALL TO ORDER**

The commissioner meeting of the Stevens County Fire Protection District #1 was called to order at 7:07 p.m. by Commissioner Lee. Commissioners Whittaker was also in attendance. Commissioners Wells arrived at approximately 7:15 p.m. Also, in attendance were Chief Mike Bucy and Board Meeting Clerk Beth Smith. Commissioner Lee led the Pledge of Allegiance.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

Commissioner Whittaker noted that the 13<sup>th</sup> Month 20201 Fire Vouchers amount needed to be corrected to read \$25,304.16. **Commissioner Whittaker moved that we approve the Agenda and Consent Agenda as corrected.** Commissioner Lee seconded the motion. **Motion passed unanimously.**

**CHIEF'S REPORT**

*See attached report.*

**UNFINISHED BUSINESS**

**STATION 2 UPDATE**

Chief Bucy stated that an additional lien holder on the property. That person has signed off on the line movement and the paperwork was sent to the Stevens County Land Services Department.

**COVID-19 UPDATE**

Melissa Renk was not available so Chief Bucy reported on the latest statistical data for the county.

**PLANNING MEETING RESCHEDULED**

The commissioners agreed to move the planning meeting to Thursday January 28 at 9 a.m. via Whereby. Commissioner Lee will make sure that the other commissioners receive copies of the District Planning Documents to review prior to this meeting.

**BUSINESS**

**BETH SMITH RETIREMENT NOTICE/ACTION PLAN**

Beth Smith has submitted a letter of retirement; her last day will be May 14, 2021.

**Commissioner Wells moved that we authorize Chief Bucy to engage Humanix to participate in the development of a job description and initiate the recruiting process to replace Beth Smith.** Commissioner Whittaker seconded the motion. **Motion passed unanimously.**

**PAYROLL SIGNATURE**

Commissioner Wells has been designated as the person to sign the monthly payroll documents until we can return to our regular meetings in person.

**APPROVE LAURIE LOWERY AND MELISSA RENK AS SUPPORT UNIT VOLUNTEERS**

**Commissioner Whittaker moved that we approve Laurie Lowery and Melissa Renk as Support Unit Volunteers. Commissioner Wells seconded the motion. Motion passed unanimously.**

Meeting went into Executive Session at 7:47 p.m. to last 15 minutes.

**EXECUTIVE SESSION RCW 42.30.110 (c)**

Executive Session adjourned at 8:01 p.m.

**Commissioner Whittaker moved to authorize the Chief to engage with Jeff Hickethier of Ericks Realty of Deer Park to start drafting an agreement for the sale of "Old Station 2". Motion was seconded by Commissioner Wells. Motion passed unanimously.**

**ADJOURNMENT**

Commissioner Wells adjourned the meeting at 8:03 p.m.



Beth Smith  
Board Clerk

Accepted by:



Claude Earl Wells in lieu of Commissioner Lee, Board Chair  
Commissioner

Date: February 1, 2021