

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1  
REGULAR COMMISSIONERS MEETING  
Monday, February 6<sup>th</sup>, 2023  
Location: Station #2, Loon Lake and Online via Teams

**CALL TO ORDER**

The commissioner meeting of the Stevens County Fire Protection District #1 was called to order at 7:00p.m. by Commissioner Claude Earl "Skip" Wells. Commissioners Danny Lee and Mark Whittaker were in attendance. Also, in attendance were Chief Mike Bucy, Administrative Assistant Cari Richardson and Board Meeting Clerk Dee-Andra Schmidt. Commissioner Wells led the Pledge of Allegiance.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Commissioner Whittaker moved that we approve the Agenda and Consent Agenda as presented; Commissioner Lee seconded the motion. Motion passed unanimously.**

Meeting recessed at 7:03 p.m.  
BVFF meeting convened at 7:03 p.m.

**BVFF**

**No Business**

BVFF meeting adjourned at 7:03 p.m.  
Regular meeting reconvened at 7:03 p.m.

**CHIEF'S REPORT**

*See Attached*

**UNFINISHED BUSINESS**

**CHECK DISTRICT COMMISSIONER CALENDAR**

February

**EMPLOYEE HANDBOOK - SICK LEAVE ACCRUAL LANGUAGE**

Handed out as corrected, language approved.

**2023-2025 IAFF 4333 COLLECTIVE BARGAINING AGREEMENT – ARTICLES 24, 25,  
AND 27**

Tabled until next meeting on February 21<sup>st</sup>, 2023

**BUSINESS**

**APPROVE NEW VOLUNTEERS**

**Commissioner Whittaker moved to approve Arneith Beck as a traditional volunteer AND Elizabeth Beck as a tender operator for Stevens County Fire Protection District #1 effective February 7<sup>th</sup>, 2023. Commissioner Lee seconded the motion. Motion passed unanimously.**

## OLD DISTRICT OFFICE SALVAGE

Tabled until next meeting on February 21<sup>st</sup>, 2023

### REVIEW/APPROVE POLICY

**Commissioner Whittaker moved that the board adopt all 13 Policy items as presented.**

- i. 501.05 Capital Expenditure Plan
- ii. 501.08 Donations and Contributions
- iii. 501.09 Credit Card Accounts
- iv. 501.10 Food and Beverage Purchasing
- v. 501.11 Direct Deposit, Direct Pay, Electronic Funds Transfer
- vi. 502.01 Cost Recovery Procedures
- vii. 502.02 Contracting for Services
- viii. 503.01 Voucher Preparation and Approval
- ix. 505.01 Payroll
- x. 701.01 Bidding Procurement and Public Works Contracts
- xi. 701.03 Sale and/or Disposal of Surplus Property or Equipment
- xii. 701.04 Asset Management
- xiii. 701.05 Purchasing

Commissioner Lee seconded the motion. **Motion passed unanimously.**

### REVIEW/REMOVE POLICY

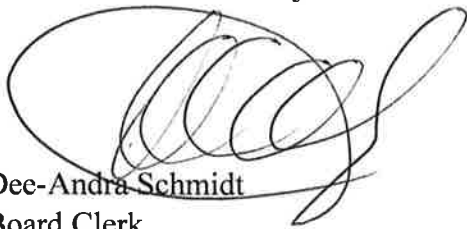
**Commissioner Whittaker moved that the board remove 4 Policy items as presented.**

- i. 407.03 Holidays
- ii. 407.04 Religious Holidays
- iii. 407.05 Military Leave
- iv. 501.04 Authorization of Spending for Repair Funds

Commissioner Lee seconded the motion. **Motion passed unanimously.**

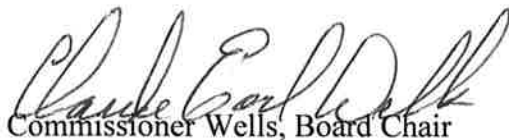
### ADJOURNMENT

Commissioner Wells adjourned the meeting at 7:43 p.m.



Dee-Andra Schmidt  
Board Clerk

Accepted by:



Commissioner Wells, Board Chair  
Commissioner

Date: February 21<sup>st</sup>, 2023