

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1
REGULAR COMMISSIONERS MEETING
Monday, February 5th, 2024
Location: Station 8, Suncrest, WA and Online via Teams

1. **CALL MEETING TO ORDER:** Pledge of Allegiance
2. **PUBLIC COMMENT** – *The purpose of this meeting is to conduct the business of the Fire District. The Board Chair reserves the right to limit public comments if necessary.*
3. **APPROVAL OF AGENDA**
4. **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commissioners of Stevens County Fire Protection District No. 1 for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Fire Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

 - a. Minutes of Regular Meeting – January 16th, 2024
 - b. 2024 Vouchers **EMS #105348-105356 \$6,450.62 and**
Fire #105357-105387 \$28,787.04,
Dept of Revenue ACH Excise Tax \$1,212.13
5. **BVFF**
No Business
6. **CHIEF’S REPORT**
See Attached
7. **UNFINISHED BUSINESS**
 - a. Auditors Update
 - b. Lookout Mountain Update
8. **BUSINESS**
 - a. Policy Removal
 - i. Policy 401.19 Board Recording Clerk
 - ii. Policy 403.01 Comp Time
 - iii. Policy 403.02 Sick Leave
 - iv. Policy 404.04 Personnel Benefits
 - v. Policy 404.05 Insurance Benefits
 - vi. Policy 404.10 Performance Evaluations – Administrative and Office Support
 - vii. Policy 407.02 Leaves of Absence
 - viii. Policy 501.02 Spending Authorization
 - b. Policy Approval
 - i. Policy 401.13 Office Assistant
 - ii. Policy 403.03 Light Duty
 - iii. Policy 404.07 Performance Evaluations

- iv. Policy 501.01 Budget
- c. Approve Updated Employee Handbook (Non-bargaining)
- d. Discuss/Approve quote on replacing heaters at St 3 (Twin Mountain)
- e. Review/Approve new part-time firefighters:
 - Alexis DeLeo
 - Max LaBarre
- f. Review and Certify part-time hiring list
 - 1. Micah Pauly
 - 2. Keaton Nowak
 - 3. Gavin Rasmussen

ADJOURNMENT

DRAFT