

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1  
REGULAR COMMISSIONERS MEETING  
Monday, June 17<sup>th</sup>, 2024  
Location: Station 2, Loon Lake, WA and Online via Teams

**CALL TO ORDER**

The commissioner meeting of the Stevens County Fire Protection District #1 was called to order at 7:00 p.m. by Commissioner Georgia Davenport; Commissioners Mark Whittaker and Claude Earl “Skip” Wells were present as well. Also, in attendance were Chief Mike Bucy, Admin Assistant Cari Richardson, Board Meeting Clerk Dee-Andra Schmidt, and those listed on the attendance sheet. Commissioner Davenport led the Pledge of Allegiance.

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Commissioner Whittaker moved that we approve the Agenda as Amended and Consent Agenda as presented; Commissioner Wells seconded the motion. Motion passed unanimously.**

Meeting recessed at 7:02 p.m.  
BVFF meeting convened at 7:02 p.m.

**BVFF**

**Commissioner Wells moved to approve Vouchers AR 24-06-17 and AR 24-06-17-2  
Commissioner Whittaker seconded the motion. Motion passed unanimously.**

BVFF meeting adjourned at 7:06 p.m.  
Regular meeting reconvened at 7:06 p.m.

**CHIEF’S REPORT**

*See Attached*

**UNFINISHED BUSINESS**

**CHECK DISTRICT COMMISSIONER CALENDAR**

Nothing Changed for July

**AUDITORS UPDATE**

Covered in 7d.

**LOOKOUT MOUNTAIN UPDATE**

Covered in 7 d.

**REVIEW OF PLANNING MEETING**

Meeting held June 13<sup>th</sup>; All 3 County Commissioners were present, as well as candidate Monty Stobart. Commissioner Young brought up the Auditor’s situation. There will be a public hearing to go over the whole process before a final decision is made; date to be determined. Lookout Mountain was discussed, things should be moving forward with Day Wireless now that an update has been received. A CAD system dedicated to the fire service was discussed as well.

**BUSINESS**  
**No Business**

**EXECUTIVE SESSION - 1**

An executive session was called for at 7:27 p.m. for approximately 15 minutes for the review of a public employee RCW 42.30.110(g). Executive session was exited at 7:42 p.m.

**Commissioner Wells moved to reclassify the Office Assistant position to Administrative Assistant to reflect current job responsibilities. The salary for this position will be moved to \$23.00 per hour, which puts it in range with the District comparable, effective July 1<sup>st</sup>, 2024. Commissioner Whittaker seconded the motion. Motion passed unanimously.**

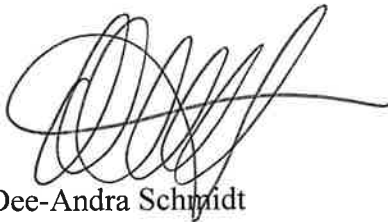
**Commissioner Wells moved to reclassify the Administrative Assistant position to Finance Manager effective July 1<sup>st</sup>, 2024. There will be a compensation review by the end of 2024 for this new position. Commissioner Whittaker seconded the motion. Motion passed unanimously.**

**EXECUTIVE SESSION - 2**

An executive session was called for at 7:48 p.m. for approximately 15 minutes for the review of a public employee RCW 42.30.110(g). Executive session was exited at 8:02 p.m.  
**No action was taken at this time.**

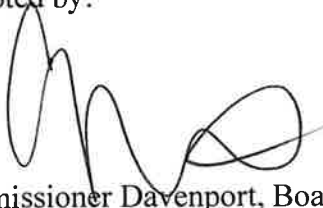
**ADJOURNMENT**

Commissioner Davenport adjourned the meeting at 8:03p.m.



Dee-Andra Schmidt  
Board Clerk

Accepted by:



Commissioner Davenport, Board Chair  
Date: July 1<sup>st</sup>, 2024